

SANITIZATION SERVICE MENU



Arranged Services

Hayes Software Systems partners with industry-leading experts to protect the health of staff and students through sanitization efforts. For over 30 years, we have been dedicated to helping schools ensure staff and students have what they need to be successful. Sanitization services provide schools with a sustained reopening plan for on-site education.

Protect your schools from the spread of germs and ensure your staff and students have a healthy environment and peace of mind.

Sanitization services can include, but are not limited to, all facilities including school buses, classrooms, auxiliary buildings, playgrounds, and mobile devices.



Scheduled Sanitization Services

Our team is here to provide support to your schools to help meet and exceed safety standards. Ongoing, regularly scheduled sanitization can ensure that your schools maintain a safe and clean learning environment.

We recommend sanitizing schools with frequency to minimize the spread of germs to students/staff. If third-party daily sanitization is not an option for your schools, we can provide weekly, monthly, or quarterly to assist with janitorial efforts.

On-Call Sanitization Services

With on-call sanitization services, professionals can arrive within 2 to 5 days' notice to clean and sanitize as needed.

Your schools are faced with new challenges to stop the spread of infectious diseases, like COVID-19. We understand the efforts taken by school personnel, however, if you need to supplement those efforts, our team can be on call for you.

Emergency Sanitization Services

Emergency sanitization is here to help you in the case of a COVID-19 outbreak. Our sanitization team can be on site within 4-24 hours to ensure a safe reopening of schools.

Keeping absentee counts low and school-open days high as a top priority. With the dangers of a COVID-19 outbreak, our team can be on-site quickly to get your staff and students back into the classrooms safely.

By having a wide array of sanitization options, Hayes Software Systems can ensure the right fit for your school system and have peace of mind knowing you have an expert on hand to answer any concerns around the sanitization of COVID-19.

Bus Sanitization



The daily cleaning, disinfecting, and sanitizing of buses is crucial for eliminating cross-contamination across students and schools. As students leave home to embark on their journey for the day, buses become a central hub of germs. Hayes Software Systems, with our trusted partners in sanitization, highly recommend frequent cleaning, disinfecting, and sanitizing of school buses after every route has been completed in the morning and afternoon.

Each bus ride is ensuring the students' safe transport to and from school. Now we must also consider safety from COVID-19. Frequent handwashing and social distancing are key first steps, but a deep clean and disinfecting of the school buses will afford parents, students, and staff safety and peace of mind.

Our proven method of cleaning, sanitizing and disinfecting buses will help keep staff and students safe.

1



Use electrostatic sprayer to apply disinfectant to all areas of the bus, including hard to reach areas. Allow surfaces to dry for the appropriate dwell time.

2



Focus on commonly touched areas such as gear shifts, steering wheel, doors.

3



Ensure that these high-frequency areas receive extra disinfectant.

4



Begin on the door side of the bus and start spraying from the top, down and work your way to the back.

5



Move to the other side and start spraying from the top to the bottom, working your way towards the front of the bus.

6



Once at the front of the bus we will start spraying the interior.

7



Our team will then exit and start spraying the entire exterior.

CONTACT HAYES SOFTWARE SYSTEMS TO LEARN MORE ABOUT BUS SANITIZATION SERVICES

SALES@HAYESSOFT.COM | (800) 749-5086

Full Building Sanitization

Be prepared for school to reopen with a one-time, initial sanitization, or combat the continual threat of COVID-19 with routine sanitization. Choose a sanitization solution to meet your needs, with on-site professionals one time or as frequently as monthly, weekly, daily, or on-call.

Hayes Software Systems' industry-leading sanitization partners follow CDC guidelines for killing infectious diseases on all surfaces, including high-touch areas. The team holds accreditations from OSHA, Johns Hopkins, and ISSA, only using EPA approved, Green Certified sanitizing agents and equipment.

For each area of the school, we use specific tested processes to ensure complete sanitization.



Classroom Disinfecting

- Spray high-touch surfaces using the electrostatic sprayer with disinfectant (desks, doorknobs, light switches and other commonly touched areas)
- Ensure the proper amount of product is utilized
- Check the product guidelines for the dwell time
- Clean sanitization product off surface
- Dispose of Personal Protective Equipment (PPE)
- Wash hands for up to 20 seconds
- Move on to next area

Hallway Disinfecting

- Spray the areas with the electrostatic sprayer (lockers, handrails, fountains, etc.)
- Ensure the proper amount of product is utilized
- Check product guidelines for the dwell time
- Clean sanitization product off
- Dispose of Personal Protective Equipment (PPE)
- Wash hands for up to 20 seconds
- Move on to next area



Cafeteria Disinfecting

- Spray the areas with the electrostatic sprayer (lunch tables, prep counters, light switches, counter tops, and commonly touched surfaces)
- In addition to dining areas, also thoroughly sanitize kitchen, prep areas, and surfaces. (sinks, refrigerator, cabinets, etc.)
- Check product guidelines for the dwell time
- Clean sanitization product off
- Dispose of Personal Protective Equipment (PPE)
- Wash your hands for 20 seconds
- Move on to next area

Auditorium Disinfecting

- Spray the fogger starting with the highest areas (use product that does not need to be wiped down after since this will be used on high point areas)
- Use electrostatic sprayer to start spraying down the midrange areas such as (walls, doors seats, stage, etc.)
- Wait for dwell time which is up to a minute
- Wipe down surface areas with disinfectant
- Dispose of Personal Protective Equipment (PPE)
- Wash your hands for 20 seconds and move on to the next area

Playground Disinfecting

- Spray the playground with the electrostatic sprayer
- Check for dwell time
- Rinse off
- Dispose of PPE
- Wash your hands for 20 seconds

Janitorial Services



Best Value for Your Investment - Hiring A Cleaning Service Is an Investment

Hayes Software System customizes a cost-effective cleaning program that addresses school specific needs. Our on-site staff and management have 20 years of experience staffing similar jobs across multiple industries with thousands of qualified staff members. We will ensure staff, parents, and students' safety by cleaning and disinfecting with EPA and all disinfectant applied with an electrostatic sprayer.

Through customer feedback, we have identified ways to customize cleaning solutions to the specifications of each school and still maintain the best value for your cleaning investment.

On-site we solely use safe and reliable green cleaning products, they improve indoor air quality and help increase the facility lifespan.

- ✓ Use EPA approved, Green certified cleaning agents
- ✓ Ensure cleaning products are inaccessible to students
- ✓ Use a data sheet for all cleaning products used in each location
- ✓ With a water-dampened microfiber cloth, clean and remove dust from hard surfaces
- ✓ Wipe paint chips with microfiber cloth
- ✓ Use a high-efficiency vacuum and filter

Scheduled Janitorial

Our janitorial team can be YOUR team! We have the capability to deploy a team on-site for as long as needed to be your janitorial team. Using proven cleaning methods, we will ensure your school shines.

On-Call Janitorial

If your janitorial team is unable to fulfill their duties, our team can be on-site to fill that gap. Between 2-7 days' notice, is all our team needs to be on-site for an extended period of time.

Emergency Janitorial

If unforeseen circumstances force your janitorial team to be unable to perform their role, our team can be on-site within 24 hours (or less) provided the needed services.



Classroom Cleaning

- Clean Desks and other shared Surfaces
- Dust Cabinets and Bookshelves
- Vacuum and Mop
- Empty Trash
- Clean and Dry Sinks and Surrounding Areas
- Wipe Down Doorknobs and other Common Touch Points

Cafeteria Cleaning

- Clean floors
- Clean Walls/Ceilings
- Food Prep Surfaces
- Clean Tables
- Clean other Common Touch Surfaces

Hallway Cleaning

- Wipe Lockers
- Fountains
- Stair handrails
- Clean Floors

Playground Cleaning

- Spray Cleaner onto the Surface
- Wipe Clean with Cloth
- Rinse off with Water

CONTACT HAYES SOFTWARE SYSTEMS TO LEARN MORE ABOUT JANITORIAL SERVICES

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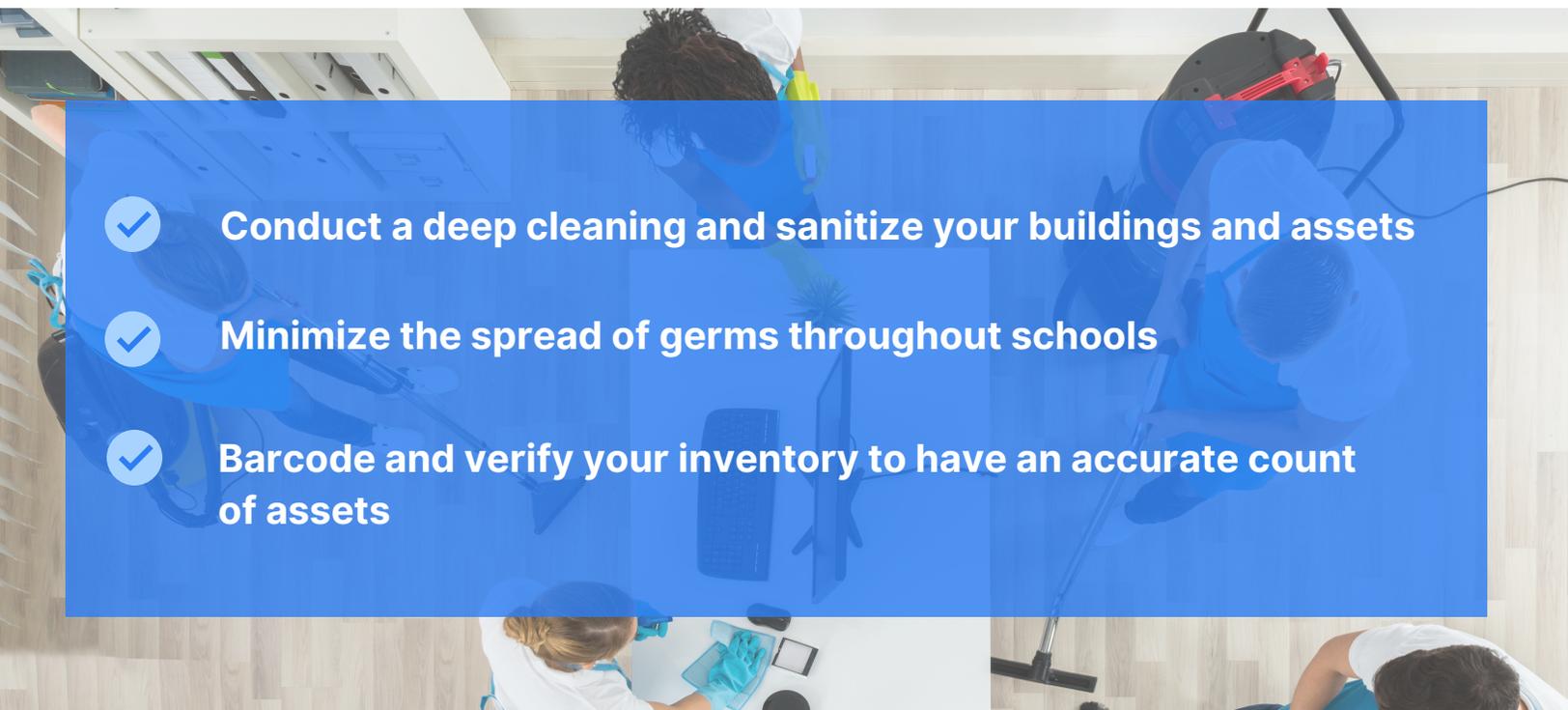
Physical Inventory + Sanitization



Not only are your schools supported by trained experts that properly clean and sanitize all facilities and devices, you can clean your school in tandem with a physical inventory reconciliation. Our partners can sanitize your assets and facilities while performing a physical audit to create an accurate baseline inventory and ensure you know what you have.

By conducting a complete sanitization of your facilities in an adjacent effort, your school can prevent the spread of germs and reset your inventory data so that you can keep track of your assets and know what you have for your students.

Hayes has been specializing in asset management since 1990, ensuring schools know what assets they have, where they are, and how they are being used. Now more than ever, we're focused on helping schools know what they have, and where it's been.

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- ✓ Conduct a deep cleaning and sanitize your buildings and assets
 - ✓ Minimize the spread of germs throughout schools
 - ✓ Barcode and verify your inventory to have an accurate count of assets

**CONTACT HAYES SOFTWARE SYSTEMS TO LEARN MORE ABOUT
PHYSICAL INVENTORY + SANITIZATION SERVICES
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Mobile Device Sanitization, Distribution, and Collection

Mobile devices move from classroom to classroom or schools to homes every day, encountering germs along the way. On a normal day, Chromebooks, laptops, tablets, iPads and Macs are a hotspot for every germ a student can pick up. Now, during COVID-19, it's even more important to disinfect and sanitize mobile devices regularly to stop the spread of germs.

Stop the spread of COVID-19 during mobile device distribution with device sanitization.



Mobile Device Distribution/Collection

Hayes Software Systems team can assist your school in mobile device distribution and collection efforts. Our team will come on-site to distribute and collect device for take-home efforts. We are trained in using TIPWeb-IT asset management to keep an accurate account of who each device is assigned to, what is being distributed and what is being collected. As we distribute/collect, our team will sanitize the devices during the process to ensure staff and students remain safe.

Distribution/collection can occur at a campus for parents drop off and pick-ups, a reverse bus route, or a centralized location within the school system. Our team is here to keep your team safe!

Mobile Device Inventory

When our team is on-site sanitizing your school devices, we can provide you with an accurate inventory of devices sanitized, a barcode for tracking efforts, and document any visible damage on the device. The team not only follows CDC guidelines to ensure sanitization efforts kill COVID-19, we are also following manufacturer guidelines for the devices to ensure the safety of that device. Sanitization of mobile devices and their inventory go hand-in-hand, setting your school up for success.

Mobile Device Repair Sanitization

Device breaks are high as students are taking devices home, some for the first time. As repair tickets are submitted to your helpdesk, our team can be on call to sanitize devices to get them back in the hands of students safely. Our team can be on-site, weekly, or daily to ensure your staff does not meet a contaminated device before repairing, or after the repair, sanitizing the device to return to the student safely. If you do not have a help desk system, or perhaps didn't have a system designed for easy use by students and parents, we can provide our GetHelp ticketing system.

LEARN MORE ABOUT THE MOBILE DEVICE SANITIZATION PROCESS



Mobile Device Sanitization Process

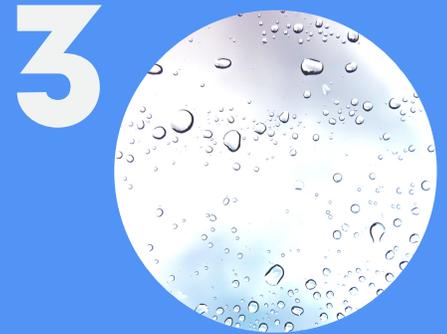
No matter how frequently or when you sanitize the mobile devices, our team has a tried and true method to disinfect and sanitize your mobile devices. All chemicals used are EPA approved, Green Certified.



First, we remove all the debris and gunk on the device, including in the keys, ports and hinges



Then we use multiple medical grade wipes to wipe down the device



The device sits in a drying time to effectively absorb germs and viruses



The team will then buff the screen with a microfiber cloth



Finally, the team will finish with a sanitizing spray from our electrostatic sprayer

Disinfecting Textbooks



Sanitize each book before they circulate learning environments, preventing the spread of germs across your school district.

Whether schools are issuing textbook for students to take home or managing a classroom set, countless books require sanitization. Establish a cleanliness benchmark, sanitize each textbook at the school and before they are sent home in the hands of students.

Hayes recommended textbook sanitization process, and the process our team follows is:

Set Up: Set up each book in an upright position. Streamline this process by designating an individual to be responsible for this step in the workflow.

Textbook Sanitization Steps:

1



Position yourself at least 4ft away from the book before spraying, spraying at using 40 microns

2



Aim your electrostatic sprayer towards the spine of the book, rather than the pages

3



Begin disinfecting the textbook from the spine of the book

4



Place the disinfected books in an upright position on a clean table for the proper dwell time



Hayes Software Systems and Xclusive Services have joined forces in order to develop guidelines and processes to support you as you disinfect instructional materials before they enter the hands of staff and students. Contact Hayes Software Systems to learn more about how Sanitization Services can protect your school district.

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